



DEVELOPMENT SERVICES CENTER
385 Kimbark Street, Longmont, CO 80501
303-651-8332 Building Inspection
303-651-8330 Planning
www.ci.longmont.co.us

Do I Need a Building Permit and Other FAQ's

What is a permit and why do I need one?

The issuance of permits and subsequent inspections of the work performed ensures that all construction in the city is safe. Permit review also regulates construction in compliance with the City of Longmont Zoning Codes regarding land use regulations. The primary purpose of these codes is to ensure a safe and healthy environment for the citizens of Longmont.

When does a homeowner need a building permit?

A building permit is required anytime there is new construction of; or addition, alteration, repair or demolition to the main structure or accessory buildings on a lot or parcel. Included also are accessory buildings such as detached garages.

Examples include:

NEW BUILDING: dwellings, garages, detached storagesheds (over 120 square feet), carports, all commercial buildings etc.

ADDITIONS: buildings, swimming pools, patios, sunrooms, decks.

ALTERATIONS: re-roofing, drywalling, insulating, converting a garage or sunroom to living space, basement finishing, re-siding, retaining walls over 48 inches, fences, etc.

ANY REPAIRS INVOLVING STRUCTURAL MEMBERS

APPLIANCES: fireplace or gas log installation, air conditioners and swamp coolers, hot tubs, water heaters, furnaces etc.

If you have questions about whether or not a permit is required, contact the Building Inspection Division, Development Services Center, 385 Kimbark Street, Longmont, CO, 80501, (303) 651-8332.

Do I need a contractor's license to work on my own home?

As a homeowner you can act as your own contractor and do the work without a contractor's license on your own property where you live. However, if you subcontract a project, electrical wiring for example, then the subcontractor must be licensed to work in Longmont.

As a homeowner, you may be issued a permit for subcontracted work. You are also responsible for inspections and sign-off on the permit card.

CAUTION: If you do work, or have any work done without obtaining a permit, you could be incurring liability in the event of a fire or accident related to the work. In some circumstances, your insurance could be invalidated.

Can you recommend a good contractor? How do I find one?

The City of Longmont cannot endorse contractors. You may refer to the Yellow Pages. You should also contact the Building Inspection Department (303) 651-8332 to verify that your contractor is licensed to work in Longmont.

How do I apply for a building permit?

Permit Application forms and additional printed information are available at the Building Inspection front counter located in the Development Services Center, 385 Kimbark Street. You may also call Building Inspection at (303) 651-8332 to have this information mailed to you. Most of these forms are available online: Permit Applications. Detailed information on permit requirements is available online: see the specific items on the left menu. **NOTE: Building permit and plan review fees for repairs to those properties within the high water line of the St. Vrain River and Left Hand Creek floods of September 2013 will be waived through November 19, 2013. City and County sales tax will be charged based on the value of the project parts and labor.**

Where do I get a permit?

Permits are reviewed and issued at the Building Inspection Division office located at the Development Services Center, 385 Kimbark St.. The office is open from 8:00 AM to 5:00 PM Monday - Friday. Call (303) 651-8332 for information.